**Curriculum Vitae**

First name Last name

Street • City, Country

Mobile: +49(0)123456789

[E-Mail]

**Personal Profile**

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| Highly motivated, conscientious, hardworking, and keen to learn. Good team working and organizational qualities through various projects within both academic and non-academic environments. Excellent knowledge of standard software packages and good English skills. |

**Education**

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| --- | --- |
| Since 10/2014 | **[University name], [city]**  M.Sc. Molecular nutritional science  Elective courses in [name of degree]  Degree (at present): |
| 10/2008 ­– 08/2012 | **[University name], [city]**  B.Sc. Nutrition Sciences  Major:  Thesis Title:  Degree: |

**Work Experience**

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| Since 01/2015 | **Student assistant, [University name]** |
|  | [Institution name]   * Conduction and evaluation of immunohistochemical analysis, PCR * General laboratory work |
| Since 04/2011 | **Student assistant, [Company name], [city]** |
|  | Quality management   * Preparation of certification audits * Conduction of customer surveys * Control of documentary * Coordination of client/supplier databases |
| 10/2013 – 09/2014 | **Assistant, [Company name], [city]** |
|  | Health Economics / Product management:   * Literature research * Monitoring of developments in HTA policy * Analysis of market access and reimbursement strategies * Development of literature bibliographies * Supporting preparation of Global Value Dossiers |
| 05/2013 – 10/2013 | **Internship, [Company name], [city]** |
|  | Education   * Development of e-learning tools and marketing brochures * Preparation of fairs * Student advisor * Administration of Intranet |
| 03/2012 – 06/2012 | **Internship, [Company name], [city]** |
|  | Quality control   * Conduction of microbiological, physical and chemical quality tests of herbal products * Product development/ food sensory |
| 01/2012 – 03/2012 | **Writing bachelor thesis, [Company name], [city]** |
|  | * Literature research on physical activity and health * Evaluation of a pilot project |
| 08/2011 – 12/2011 | **Practical training semester, [Company name], [city]** |
|  | * Assistance in organization and evaluation of research projects * Conduction of literature researches * Writing hand-outs for study subjects * General laboratory work |
| 09/2007 – 05/2008 | **Volunteer service, [Company name], [city]** |
|  | * Organization of environmental projects * Gardening * Assistance in administration and school catering |

**International Experience**

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| 11/2011 | **Exchange student, [University name], [city], [country]** |
|  | Degree course: Food processing |
| 07/2010 – 12/2010 | **Study abroad student, [University name], [city], [country]** |
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| 05/2008 – 07/2008 | **[Company name], [city], [country]** |
|  | Environmental protection projects including 4 weeks of Spanish classes |

**Voluntary activities**

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| --- | --- |
| Since 12/2014 | **[Institution name], [city]**  Managing the local student group |
| 10/2008 – 02/2010 | **[Institution name], [city]**  Description of student project:   * Development of training materials for multipliers * Microbiological laboratory work |
| 09/2007 – 05/2008 | **[Institution name], [city]**  Managing a club for school children |

**Skills**

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| Languages: | * German, native speaker * English, good (UNIcert level III, Cambridge First Certificate CEF B2) * French, basic * Spanish, basic |
| Computer: | * MS Office (Word, Power-Point, Excel, Outlook), advanced skills * XPERT European Computer Passport * IBM® SPSS® Statistics, intermediate skills |